

Londonderry Township Board of Supervisors

Meeting Minutes

March 3, 2014

7:00pm

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, March 3, 2014 at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairman
Ronald Kopp, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Jeff Burkhart, Codes/Zoning Officer
Beth Graham, Office Manager
Myron Stoner, Finance Director
Mike Johnson, Golf Course Manager
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Mike Geyer, Vice-Chairman; Doug Gellatly, Member; Wade Burrell, Public Works Director

Salute the Flag

REGULAR MEETING

Citizens Input

Jason Reimer, Vineyards of Hershey - 598 Schoolhouse Road, Looking forward to working with Mr. Letavic on the Memorandum of Understanding.

Paula Leicht, Attorney representing Vineyards of Hershey, Requested a continuance of the Zoning Hearing Meeting scheduled for March 10, 2014.

Mr. Shellenhamer motioned to have Mr. Letavic concur to the continuance of the Zoning Hearing at the March 10th Zoning Hearing, Mr. Kopp seconded. Motion approved.

Approval of Work Session Minutes – February 19, 2014

Mr. Shellenhamer motioned to approve the February 19, 2014 minutes as presented, Mr. Kopp seconded. Motion approved.

Manager's Report – Steve Letavic

Memorandum of Understanding with Conservation District

Mr. Letavic asked for approval of the memorandum between the Conservation District and Londonderry Township relative to its MS4 program.

Mr. Kopp motioned to approve the Memorandum of Understanding, Mr. Shellenhamer seconded. Motion approved.

Ag Zoning Ordinance

Mr. Letavic asked the board for consideration of developing Ag Zones to allow for certain aspects of Agri-tourism in the same way that we developed the TND Ordinance. He further asked for consideration in granting him permission to work with stakeholders to develop a

draft of the Ag Zones for the board to consider. After some discussion Mr. Kopp made the suggestion that Mr. Gellatly should leave his seat as Supervisor and sit in the audience when the Ag Zones are being discussed at meetings since he has a financial stake in the outcome.

Mr. Shellenhamer motioned to direct Mr. Letavic to work with stakeholders on the Ag Zoning areas, Mr. Kopp seconded. Motion approved.

Mr. Letavic requested the board authorize him to work with Mark Stewart, Township Solicitor, to develop a Memorandum of Understanding with the Vineyards of Hershey in the hopes of coming to a compromise and avoiding a costly litigation.

Mr. Shellenhamer motioned to authorize Mr. Letavic to work with Mark Stewart and Jason Reimer, Vineyards of Hershey and/or Paula Leicht, Attorney, to develop a Memorandum of Understanding, Mr. Kopp seconded. Motion approved.

2014 Gaming Grant

Mr. Letavic announced that the Township was successful in their grant application and was awarded \$250,000 towards the purchase of a new tanker for the fire company.

Authorization of Steve Letavic to Represent the Township with Special Counsel at the Zoning Hearing Board Meetings.

Mr. Shellenhamer motioned to authorize Steve Letavic to represent the township with Special Council at Zoning Hearing Meetings, Mr. Kopp seconded. Motion approved.

Department Reports

Treasurer's Report – Myron Stoner

Mr. Stoner requested approval of payment for the following expenditures:

General Fund	\$94,465.90
Golf Course Fund	\$17,919.81
HMPG	\$355.50
Liquid Fuels	\$1,797.26
Escrow	\$5,521.63
Fire Company	\$0
ICC	\$0

Mr. Kopp motioned to approve payment of the bills, Mr. Shellenhamer seconded. Motion approved.

Code/Zoning Report – Jeff Burkhart

Zeager Lot Add-On

Rte. 230 & Deodate Road – Terry Goodman & Joe Ziats Property

Mr. Kopp motioned to approve the waiver request of the Preliminary Plan, Erosion & Sedimentation Plan and the Shade Trees, Mr. Shellenhamer seconded. Motion approved.

Mr. Kopp motioned to approve the deferral request of the Curbs & Sidewalks with a note on the plan that they would be installed if required at a future date, Mr. Shellenhamer seconded. Motion approved.

Mr. Kopp motioned to approve the plan with conditional approval, Mr. Shellenhamer seconded. Motion approved.

Weaver Lot Add-On

Hillsdale Road – Forest Valentine Property

Mr. Shellenhamer motioned to approve the waiver request of the Preliminary Plan and Shade Trees, Mr. Kopp seconded. Motion approved.

Mr. Kopp motioned to approve the deferral request of the Curbs & Sidewalks with a note on the plan that they would be installed if required at a future date, Mr. Shellenhamer seconded. Motion approved.

Mr. Kopp motioned to approve the plan with conditional approval, Mr. Shellenhamer seconded. Motion approved.

Public Works – Steve Letavic

Mr. Letavic reported that Public Works has been keeping busy this past month with snow removal, plowing, tree removal, road repairs and equipment repairs.

**Golf Course Manager – Mike Johnson
February & March 2014**

- We hosted our annual Super Bowl Party on Sunday February 2, 2014.
- We attended the 2014 Outdoor Show and passed out marketing materials and buy one get one green fees.
- We are continuing to market our Golf Tee Sponsorship Program to any business or individual that would like to advertise with us on our golf course tee signs as well as in our clubhouse.
- We have the clubhouse rented out 2 times in March for private events.
- We are continuing to call past outings and clubhouse rentals to re-book for the 2014 season.
- For the month of March we will continue to market the course by sending out all of our
 - information regarding golf outings, clubhouse rentals, memberships and tee sponsorships as well as other specials to our past outings, clubhouse guests and golfers that have played our course. We will also continue to market the course this winter by attending East and West Shore Chamber Events, Harrisburg Young Professional Events as well as attending various other marketing events throughout our area:
- 2014 Pa Home Builders Show
- So far for the 2014 golf season we have 84 golf outings booked, as well as 24 clubhouse rentals.
- We will continue to clean and winterize our golf carts for the season, oil changes-filters etc...
- We will be cleaning and painting the clubhouse as needed to get ready for the upcoming season.
- Sam and Paul assisted Public Works in snow removal.
- Removed downed trees # 10 fairway due to ice and snow storm.

- Equipment and Cart maintenance: Golf course equipment 90% finished. Carts 95 % finished. 10 carts remain.
- Snow Mold Application: Apply fungicide to greens and tees for pink and grey snow mold as soon as snow cover is gone.
- Sam and Paul will be attending Fisher and Sons Turf seminar. March 11th. Pesticide points will be awarded.

Engineer's Report – Andrew Kenworthy

Vine Street / PA American Water Service Extension

PA American Water Co expected to begin installation of their portion along Swatara Creek Road dependent on weather. Permitting is being finalized. Resolving issues with PNDI.

Grants

Gaming grant for fire truck - \$250,000 recommended for award

DCIB three bridges \$925,000 – awaiting announcement

Solicitor's Report – Mark Stewart

No Report

EMA

No Report

New Business

Mr. Shellenhamer reminded the board to respond to the invitation of the fire company's 50th Anniversary celebration on March 22nd at the American Legion.

Old Business - None

Mr. Shellenhamer motioned to adjourn the meeting at 8:05pm, Mr. Kopp seconded. Motion approved.